



WORKSHOPS

FAQs : PRE- AND POST-CONFERENCE WORKSHOPS

Do I need to bring any supplies with me?

No, materials/supplies/tools are provided for all of the workshops. If the instructor has suggested that participants bring any additional materials with them to the workshop (for example, some of the instructors request that you bring your own photos to work with) it will be noted in the description of the workshop and if applicable, the instructors will send an email to workshop participants to let them know if they need to bring anything other than what is provided.

What time do the workshops start and end?

All workshops are held from 10 am – 4 pm unless otherwise noted.

Where are the workshops being held? How do I get around?

Workshops are held at the following locations, as noted on the workshop listings: [The Museum of Encaustic Art](#), [The Lodge at Santa Fe](#), Douglas Mehrens' private [studio](#). The Lodge at Santa Fe and the Museum of Encaustic Art (MoEA) are located a short 5-minute car ride apart. *For the workshop at Douglas Mehrens' studio (approx. 30 min south of Santa Fe):* we are currently looking at options for transportation such as ride-sharing. If you are interested in that workshop and transportation may be an issue, please stay tuned for more details on possible transportation options, or contact Mehrens@eainm.com before registration. *For all other workshops:* The Lodge at Santa Fe shuttle service runs from 7 am - 11 pm, with stops around the Plaza, the Railyard and Canyon Road. (MoEA is located within the Railyard Arts District, many restaurants are located near/ around both the Plaza and the Railyard Arts District. Many galleries are located on Canyon Road). Uber has a strong presence in Santa Fe if you prefer to use it to get around. Prior to the workshop start dates, attendees will receive a notification with address details/maps, and additional instructions as applicable. Conference registrants will also get an info packet with maps, locations of museums, gallery guides, restaurant info, etc.

What is the cancellation policy, and what if I need to withdraw from a workshop?

Click [here](#) to read the cancellation/withdrawal policy for workshops. (And click [here](#) for the cancellation/withdrawal policy for the Conference).

What if I want to switch to a different workshop after I've registered?

If you'd like to switch from one pre- or post-conference workshop to another open workshop after you've registered, a \$25 processing fee will be charged. This fee will be waived if your previous workshop was cancelled. Contact Douglas Mehrens at Mehrens@eainm.com or 505-989-3283 to verify that the workshop you wish to switch to has space available.

How do I get the 10% discount for my workshop?

Just click the “Add to Cart” button below the workshop listing designated for Conference attendees.

How do I register for the Conference and what benefits do I get by attending the Conference?

Click [here](#) to register for the Conference, and go to the main Conference [page](#) to see the benefits of attending the Conference.

When does registration open/close?

ONLINE registration for the Conference and pre- and post-Conference workshops is open now, and *ENDS* at midnight (MT) **Monday, Sept 14th**. **LAST MINUTE registration for the Conference** is available at MoEA from noon - 5 pm Tues, Sept 15 - Sat, Sept 19. **LAST-MINUTE enrollment for workshops** is available *as space allows*. Workshops tend to fill quickly and have a maximum number of participants allowed to register. We suggest you register for workshops as soon as possible.

What if I want to take a workshop, but not attend the Conference?

You're welcome to register for a workshop without attending the Conference. Just click the “Add to Cart” button below the workshop listing noted as “Regular Price” designated for Non-Conference Registrants. If you do register for the conference, you will get a 10% discount on the workshop fee though.

Do I need a PayPal account to register for a workshop (or the Conference)?

We have chosen Paypal as our payment gateway for your safety. **Don't have a Paypal account? Don't worry! You DO NOT have to have a Paypal account to make your payment for your workshop;** once you reach the **very end** of your order, you will have an option to pay with your Paypal account or choose to pay with a debit or credit card. Paypal accepts all major credit cards, including Visa, MasterCard, Discover, and American Express. You also have the option to make your payment with a check payable to: Encaustic Art Institute. All checks must be received prior to workshop date, and because space/enrollment is limited for many of the workshops, we suggest you make your payment/registration as soon as possible. Send checks to Encaustic Art Institute/ 2020 Conference, 632 Agua Fria, Santa Fe, NM 87501. Please note the date/name of the workshop(s) you are registering for.

You will receive a notification email with your payment receipt, please keep this notification/receipt for your records.

Do I need to fill out a waiver form to register for a workshop?

Yes, all registrants must fill out a waiver form, [click here to download form](#), and email it to Douglas Mehrens at Mehrens@eainm.com prior to the workshop start date. **Or if you prefer, print the form out and mail it to: Encaustic Art Institute, 632 Agua Fria, Santa Fe, 87501.** Note the workshop name(s), date(s), time(s) on the form or in your email. Be sure that your contact info on the form is current so we can reach you with any updates or important information.

What if a workshop I want to attend has already been filled - is there a waiting list?

We have a wait-list set up. If a workshop fills and you'd like to be on the waiting list for that workshop, please email Douglas Mehrens (Mehrens@eainm.com).

General information/Schedule:

The Workshop and Demo Schedules are posted [online](#). An Information Table will be staffed from noon - 1 pm at The Lodge at Santa Fe during the Conference, and MoEA will be staffed every day from noon - 5 pm and will be available to answer questions. Continental breakfast is served at The Lodge at Santa Fe for Conference attendees every day of the Conference from 8 - 9 am. If you are not a Conference registrant, there are many restaurants & cafes in easy proximity to the workshop locations, see link below for some ideas on [restaurants](#) in Santa Fe. Workshops begin at 10 am and end at 4 pm, unless otherwise noted. Workshop instructors will inform attendees of their preferred time for a lunch break, but generally it will be from noon - 1 pm. Registration/Orientation is from 8:30-9:30 on Wednesday, Sept 23. Pick up info packets, schedule of events at Registration.

General information about Santa Fe:

Santa Fe is an amazing destination with wonderful restaurants, galleries, museums, attractions, and, scenery, we hope you'll make time to take in the city and surrounding area while you're here for the Conference/Workshops. This [link](#) has some great information about visiting Santa Fe.

More Questions?

If you have any questions not addressed here, please contact Douglas Mehrens at: Mehrens@eainm.com or 505-989-3283.

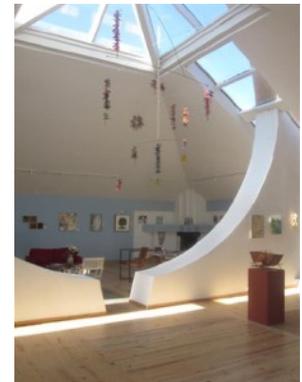


WORKSHOPS

2020 CONFERENCE/WORKSHOP VENUES



MUSEUM OF ENCAUSTIC ART (MoEA)



DOUGLAS MEHRENS' STUDIO



THE LODGE AT SANTA FE